BOWLING GREEN CHAMBER OF COMMERCE
BUSINESS BEAUTIFICATION GRANT APPLICATION PROCESS

Thank you for your interest in the Bowling Green Chamber of Commerce Business Beautification Grant Program. The Chamber offers an annual grant to assist with funding for needed improvements for store-front beautification to businesses located within the City of Bowling Green. The grant process is administered through the Scholarship Committee of the Chamber. All questions may be directed to the Chamber Office.

Facts about the program:

1. The program will offer an annual grant award of $500.00 to one (1) business.
2. The grant application period will begin on November 6th and end at midnight on December 19th. The grant recipient will be announced at the Annual Awards Banquet of the Chamber of Commerce.
3. Grants are available for commercial properties located within the City of Bowling Green.
4. Each grant applicant must be a current member in good standing of the Bowling Green Chamber of Commerce (all dues paid).
5. Projects must conform to City of Bowling Green building and zoning codes.
6. The grant recipient is responsible for obtaining any and all building permits or other permits that may be necessary.
7. Grants cannot be approved for work begun prior to a formal grant approval. No agreement to grant funds is made or implied by the Chamber until the application if formally approved.
8. The grant recipient must complete the project in an agreed upon amount of time as set forth in the application. The recipient will notify the Scholarship & Grant Committee upon completion of the project. No funds will be awarded until the project is complete and proof of expenditures has been submitted. If the project is not completed in the agreed amount of time, the recipient may request an extension of the Scholarship & Grant Committee.
9. Any business may receive a grant no more frequently than every five (5) years.

Application process:

1. Application forms may be obtained from the Chamber office or online at www.bgchamber.org.
2. The completed and signed application must be submitted to the Chamber office.
3. Once applications and appropriate documentation have been submitted, all applications will be reviewed by the Scholarship Committee.
4. The application selected to receive a grant will be submitted to the Chamber Board for final approval.
5. Upon final approval, a grant award letter will be issued to the grantee at the Chamber's Annual Awards Banquet held in January.

CHAMBER OF Bowling Green COMMERCE
P.O. Box 401 - Bowling Green, MO 63334
BGCHAMBER.ORG

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PLEASE NOTE: The information requested below will be used to process your application under the terms and conditions of the Bowling Green Chamber of Commerce Business Beautification Grant Program. It is important to complete the entire application; incomplete forms will be returned to the applicant. The grant application period begins on August 1 and closes at midnight on October 31.

I. APPLICANT INFORMATION – PLEASE PRINT OR TYPE CLEARLY

1. Applicant name: _____

2. Business name: _____

3. Business address: _____

4. Applicant's City of Bowling Green Business License Number: _____

5. Applicant phone number: (_____) _____ - _____

6. Applicant email address: _____

7. Are you a member in good standing of Bowling Green Chamber of Commerce? ___Yes ___No

8. Status of applicant (check one):

___ Property owner with tenant business

___ Property owner and operator of existing business on property

___ Business owner (tenant of property): number of months left on lease _____

9. Length of ownership of property/business: _____

Year Purchased/Started: _____

10. Type of business occupying the building: _____

II. PROPERTY INFORMATION

1. Address of property to be improved: _____

2. Year built: _____

3. Square footage: _____

(CONTINUES)

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III. PROJECT DESCRIPTION

1. Describe work to be complete:

_____

_____

_____

_____

_____

2. How much time will be required to complete this project? _____

3. Have you received bids for this project? If Yes, please attach copies of bids.

____ Yes _____ No

4. Will other funds be used in conjunction with this grant to complete the project?

_____ Yes _____ No

_____ _____
Signature of Applicant Date

_____
Printed Name of Applicant